

Club Statute of
“CRISP – Crisis Simulation for Peace e.V.”
(registered club)

§ 1 Title, Place, Accounting Year

- (1) The club's title is "CRISP – Crisis Simulation for Peace".
- (2) The place of business is Berlin.
- (3) The accounting year is the current calendar year.
- (4) The club shall be listed in the register of associations.

§ 2 Aims of the Club

- (1) The Club pursues non-profit aims.
- (2) It is the aim of the Club to further development cooperation, as well as furthering an international spirit of tolerance in all areas of culture and the understanding among nations. Within the framework of development cooperation and with regard to general democratic values, the Club assists civil society actors in conflict areas in their specific needs, particularly in establishing a culture of non-violent conflict management, through respectful cooperation. It promotes an international attitude, tolerance and understanding among nations through intercultural exchange.
- (3) The aim of this statute will be realized mainly through seminars and trainings in cooperation with people and organizations from civil society and particularly from and inside conflict areas. Those educational events, carried out domestically and abroad, shall directly be aimed at the political education of the participants, the exchange of norms and values, and the furthering of participation in political processes. Through building networks between the participants, those events shall indirectly be aimed at a long-term exchange between actors of civil society. Those projects will be financed through governmental and non-governmental organisations and through donations. Co-financing by the participants is possible.

§ 3 Benefit to the Public and Application of Funds

- (1) The Club pursues non-profit aims only according to the passage “tax shielded purposes” of the General Fiscal Law.
- (2) The Club acts for altruistic purposes. It pursues non-profit aims
- (3) No person can be compensated for expenses that are unrelated to the aims of the club or receive disproportionately high payments; funds are to be used for aims articulated in this statute only.
- (4) If the arising work exceeds the appropriate amount of honorary work, it may be subject to adequate compensation. In this context note § 3 subparagraph
- (5) The Club is politically and confessionary impartial.

§ 4 Becoming Member

- (1) Membership of the Club is open to every natural or legal person who supports the aims of the Club.
- (2) Persons under the age of 18 need the permission of their parents or legal guardian. Members are entitled to vote if they have reached full age.
- (3) Membership can be acquired through admission. Application for membership has to be addressed in written to the board.
- (4) The board decides on the application. Rejection of membership needs no explanation. Admission will be accomplished by handing over of a written declaration of admission.

§ 5 Termination of Membership

- (1) Membership ends with withdrawal, death, expulsion or cease of the Club.
- (2) Withdrawal has to be announced to the board in written and will come into operation immediately.
- (3) After withdrawal of membership the member is sworn to discretion concerning the internal affairs of the club and its members.

§ 6 Expulsion of Members

- (1) A member can be expelled by decision of the general assembly with a majority of $\frac{3}{4}$ of all valid votes if that member has strongly offended against the Club's interests.
- (2) The assembly of members decides about the expulsion upon request by the board.
- (3) The board has to deliver its request for expulsion to the affected member four weeks in advance to the assembly.
- (4) A written statement of the affected member has to be read out to the assembly prior to its vote.
- (5) The expulsion of a member comes into operation immediately after the decision.

§ 7 Deletion of Membership

- (1) A membership ends when a member withdraws from the Club.
- (2) Deletion of membership happens, if the member is two years behind with its annual contribution and if the latter is not fully paid within six month even after a reminding notification from the board. The notification has to be sent to the last address known to the Club by registered post.

- (3) The notification has to mention the approaching cancellation of membership.

§ 8 Dues

Dues will be charged to members. The level of dues will be set by the general assembly.

§ 9 Liability

The liability of the club is limited to the club's assets. Members and board members are not liable for the club's expenses unless for damages that result from negligence or deliberate activities.

§ 10 Bodies of the Club

- (1) The bodies of the club are:
1. The general assembly
 2. The board
 3. The project committee
 4. The project manager
 5. The project groups
- (2) The general assembly is authorised to create new bodies.

§ 11 Assembly of Members

- (1) The highest decision-making body is the assembly of members, which convenes at least once a year. The board will announce the day, place, time as well as a preliminary agenda to all members at least 14 days in advance in written form.
- (2) An extraordinary general assembly has to be convoked if a minimum of one third of all club members request it in written form [or: in writing] with explanation to the board, or if the board considers it necessary. The deadline for invitation is eight days.
- (3) In the general assembly every member has one vote. Transferring the vote to another member is not allowed.
- (4) If all members agree, a written decree is valid.
- (5) The assembly of members has a quorum, despite the number of members present to the assembly. This does not count for the cease of the Club (see below). If the assembly of members has not been regularly convoked, decisions only become valid if all members or representatives are present and no one rejects the decision.
- (6) The general assembly comes to decisions by single majority vote of all valid votes. A qualified majority of $\frac{3}{4}$ of all valid votes is necessary to adopt a decision that ceases the existents of the Club or changes the statute.
- (7) The general assembly has to be recorded. The record has to be signed by at least one member of board and the secretary.
- (8) The general assembly is equipped with following duties and rights:

1. Acceptance of the board's annual report.
2. Choosing of the treasurer.
3. Election of the board members.
4. Election of the members of the project committee and their first and second deputy.
5. Approval of the board, the treasurer and the members of project committee.
6. Approval of changes to the statute.
7. The general assembly can dismiss members of the board or the project committee. A request for dismissal has to be justified in terms of content.
8. Additional competences, that arises from this statute or by law.

§ 12 Board

- (1) The board consist of three members and the treasurer. They are elected for a period of two years. Re-election is permitted. A Board member has to be member of the Club. The board stays in office until the next election.
- (2) If a board member resigns the board has to carry out a complementary election that has to be approved by the general assembly within eight weeks.
- (3) The board takes decision during an assembly that has been convoked by a board member. Submission of an agenda is necessary.
- (4) The board has a quorum if at least three members are present. It adopts decisions by single majority of votes.
- (5) According to § 26 BGB (German Civil Code) the Club will be represented in and out of court by a member of board the remaining board members have agreed on. In its internal relationship every single board member is authorized to soley represent.
- (6) The board has the following duties:
 1. Preparation and convoking of the general assembly as well as setting up the agenda
 2. Decision-making on admission expulsion of members
 3. Transferring tasks to club members within the boundaries of the Club's actions
 4. Business administration of the Club
 5. Taking care of a prosper club atmosphere, the exchange among club members and informing them about club issues on a regular base
 6. Additional competences, that arises from this statute or by law.
- (6) The board can give itself rules of operation.
- (7) On behalf of execution of everyday business and all organisational and technical tasks, the board can establish an office. Recruitment of office staff will be provided in the rules of operation. In fulfilling its tasks the head of office is subject to the board's orders.

§ 13 Project committee

- (1) The project committee consists of five members: Two board members and three representatives elected by the general assembly. It decides about appointment and dismissal of project groups that function as elements of the club. The competences of those project groups are limited to their very project. Until approval preliminary project groups can be established.

- (2) The general assembly elects its representatives and two deputies by single majority vote for a period of two years. The project committee meets according to requirement. In all its decisions the committee is committed to the club's aims, purpose and interests. Decision making of the committee will be regulated by rules of operation.
- (3) The project committee has following tasks:
 1. Consultation and decisions on project proposals
 2. Support of project groups
 3. Exchange and coordination between the project groups
 4. Documentation of the events and decisions in an appropriate form that allows for the presentation and communication of projects for inside and outside relations of the club.
 5. Additional competences, that arises from this statute or by law.
- (4) The project committee can only adopt decisions entirely.
- (5) Decisions adopted by the project committee can be revoked by single majority vote of the general assembly.
- (6) A member of project committee that proposes the acceptance of a project cannot decide on its own proposal and will be substituted by deputy.

§ 14 Project groups and project leaders

- (1) Within the scope of the Club's activities it is desirable to establish project groups. They will work independently and take into account the Club's aims and interests. Members of project groups shall be members of the Club.
- (2) Project leaders are club members that decide autonomously on scope and structure of a project. A deputy may be appointed.
- (3) The project leadership transmits a written proposal to the project committee and represents the project group towards it. The exact procedure for proposing a project is regulated by the rules of operation. On written demand the project leadership can obtain a committee response within 14 days.
- (4) Staff decisions, the project budget and project execution lie within responsibility of the project leadership.
- (5) The project leadership is entitled to propose for external funds on behalf of the Club after the project proposal has been approved.
- (6) After completion of the project the project group terminates.

§ 15 Advisory Board

- (1) The general assembly can elect an advisory board. The advisory board consists of public figures committed to culture, arts, science and economy who agree to dedicate to the Club's aims and represent them externally. Members of advisory board are elected for the period of three years.
- (2) Members of advisory board will give advice to the board and project committee. For this purpose the advisory board may consult the board every half a year, if possible.

§ 16 Cash Audit

Once a year the Club's commercial activities will be reviewed by two members who have the right to vote and have been elected by the general assembly for a period of two years. Expenses authorised by the board are not included in this review. Cash audit has to be executed at least once a year and reported to the general assembly in written.

§ 17 Cease of the Club

The cease of the Club can only be decided at the general assembly. The assembly constitutes a quorum if 75% of all members who are enabled to vote are present. The decision to cease the Club needs a majority of $\frac{3}{4}$ of all present members who are enabled to vote. If the assembly does not constitute a quorum a new assembly has to be convoked by new invitation of all members within 14 days. This assembly will decide by $\frac{3}{4}$ -majority vote, irrespective of how many members enable to vote are present.

In a case of cease of the Club or discontinuation of its purpose, the funds will be given to a public body or any other tax-privileged body in order to be used for civil conflict management. When deciding on cease the general assembly also decides to whom of the pre-mentioned bodies the Club's funds will be given.

§ 18 Validity of the BGB (German Civil Code)

Unless this statute does contents any diverging regulations, the regulations of the BGB are will be complementary valid for the Club.